

PLEASE POST



OCTOBER 15, 2019

# EXISTING NON-INSTRUCTIONAL VACANCIES

## HUMAN RESOURCES

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

(The Nation's Largest Fully Accredited School System)

APPLICANTS ARE USUALLY HIRED AT THE MINIMUM PAY GRADE

Veterans Preference Available: <https://www.browardschools.com/Page/32164>

**Broward County Public Schools Is An Equal Opportunity/Equal Access Employer**

DEADLINE

DATE\*

10/21/19

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10/21/19

PLEASE POST

The School Board of Broward County, Florida, prohibits any policy or procedure which results in discrimination on the basis of age, color, disability, gender identity, gender expression, national origin, marital status, race, religion or sexual orientation. Individuals who wish to file a discrimination and/or harassment complaint may call the Director, EEO/ADA Compliance at 754-321-2150 or Teletype Machine (TTY) 754-321-2158. Individuals with disabilities requesting accommodations under the Americans with Disabilities Act (ADA) may call Equal Educational Opportunities (EEO) at 754-321-2150 or Teletype Machine (TTY) 754-321-2158.

**POSITION**

School Food Service Manager  
(\$33,157 - \$49,736)  
(204 Day Calendar)  
(7.50 hours per day)  
Position#: 80139359  
Tracking#: NIS-44640

**WORK LOCATION**

Coral Springs Elementary  
Coral Springs, 33065

**QUALIFICATIONS**

**EDUCATION:** Standard high school diploma or satisfactory completion of any General Educational Development (GED) Testing Program

**EXPERIENCE:** Three (3) years of food service experience. Completion of the Broward County Intern Manager Training Program.

**SPECIAL QUALIFICATIONS:** General knowledge of quantity food service and nutrition. Basic computer literacy also required.

**NOTE: Must be current Food Service Manager or Food Service Intern Manager within the School Board of Broward County.**

**EFF. DATE \***

**OF VACANCY**

10/22/2019

**HARD COPY RESUME ONLY**

**EMAILS WILL NOT BE CONSIDERED**

Include tracking# with your cover letter/resume.  
Current employees must provide personnel #.  
Send Resume, High School Diploma/GED  
Including Location & Position to:  
Priscilla Cofre  
7720 W. Oakland Park Blvd., Suite 204  
Sunrise 33351

**\*PRIOR TO APPLYING FOR ANY CLERICAL VACANCY THAT REQUIRES THE COMPUTER KEYBOARD SKILLS TEST, THE APPLICANT MUST BE QUALIFIED FOR THE POSITION THROUGH THE DISTRICT'S SPECIFIC COMPUTER KEYBOARD SKILLS TEST BEFORE VACANCY DEADLINE.**

**NOTE:** Interviews for clerical positions may be conducted via panel interview. Interviews will be determined by the hiring supervisor upon receipt of applicants resume.

To register for the computer keyboard test, visit our website: <https://www.browardschools.com/Page/32516>. Job descriptions may be viewed at: <https://www.browardschools.com/Page/36072>

**Applicants with academic training, high school diploma, or college degrees granted outside of the United States must submit a credential evaluation report including a statement of high school diploma/college degree equivalency.**

**For a list of acceptable foreign education credential services access [www.naces.org](http://www.naces.org).**

Selected Candidates must provide official college transcripts if required for the position.